

TO: Acting Village President, Trustees, Village Attorney and Village Clerk
FROM: Village Administrator Steve Stricker and Staff
DATE: February 22, 2013
SUBJECT: Administration Weekly Memo

Space Needs Committee Meeting – Monday, February 25, 6:00 p.m.

The next Space Needs Committee meeting is scheduled on Monday, February 25, at 6:00 p.m. The agenda for this meeting is available for review at the Village Hall.

Ethics Committee Meeting – Tuesday, February 26, 7:00 p.m.

The first meeting of the newly formed Ethics Committee is scheduled on Tuesday, February 26, at 7:00 p.m. The agenda for this meeting is available for review at the Village Hall.

Secretary of State MDSF – Wednesday, February 27, 10:00 a.m.-2:00 p.m.

The Secretary of State will once again be at the Village Hall with its Mobile Driver Services Facility on Wednesday, February 27, from 10:00 a.m. to 2:00 p.m. At the mobile facility any Illinois resident can renew his/her license or ID up to one year in advance. The facility also offers vision screening, duplicate and/or corrected drivers' licenses, new ID cards and vehicle renewal stickers. Anyone over the age of 65 can obtain a free state ID that is good for life. Standard fees apply. The Mobile Facility does not offer road tests; anyone over the age of 75 is required to take a road test when renewing a drivers' license. To learn more about identification requirements, fees and services, visit the Secretary of State's web site at www.cyberdriveillinois.com.

Plan Commission Meeting Cancelled

Due to a lack of agenda items, the March 4 Plan Commission meeting has been cancelled.

Pathway Commission Meeting – Thursday, March 14, 7:00 p.m.

The next Pathway Commission meeting is scheduled on Thursday, March 14, at 7:00 p.m.

Plan Commission Meeting – Monday, March 18, 7:30 p.m.

The next Plan Commission Meeting is scheduled on Monday, March 18, at 7:30 p.m.

EDC Meeting – Tuesday, March 19, 7:30 p.m.

The next Economic Development Committee meeting is scheduled on Tuesday, March 19, at 7:30 p.m.

BFPC Meeting – Wednesday, March 20, 7:00 p.m.

The next Board of Fire and Police Commissioners meeting is scheduled on Wednesday, March 20, at 7:00 p.m.

Veterans Memorial Committee Meeting – Wednesday, March 27, 4:00 p.m.

The next Veterans Memorial Committee is scheduled on Wednesday, March 27, at 4:00 p.m.

Thank You Letter from Cook County Board President Toni Preckwinkle

A letter from President Toni Preckwinkle acknowledging our meeting of last week and promising to follow up with the traffic issues that we discussed is available for review at the Village Hall.

Peddle the Parks Event

On Tuesday, February 19, Deputy Police Chief Tim Vaclav, Assistant Village Administrator Lisa Scheiner and I met with representatives of the Burr Ridge Park District Community Park Foundation to discuss a fundraising event that they would like to hold on Sunday, September 8. The plan would be to register bikers that would start at Harvester Park and ride through the west side of the Village to the various parks owned by the Park District. They estimate that they would have approximately 250 cyclists, with rest stops at designated Burr Ridge parks. The Community Park Foundation representatives Steve Menses and Jim Lawrence indicated that they would have volunteers at key intersections to ensure the safety of the bicyclists. They would not be authorized to stop traffic, but would instead stop the cyclists until it is safe to cross the intersections. Police Chief John Madden will be riding the course with representatives from the Foundation in the next couple of weeks and I expect a formal request for approval of this event will be presented to the Village Board sometime in March.

Meeting with ComEd Regarding Transmission Line Tree Trimming

The Village Board is aware that we have an agreement with Commonwealth Edison regarding the trimming of vegetation along the transmission lines. We are currently in the fourth year of a five-year cycle, in which the Village is responsible to pay for any required trimming. We are currently in the process of determining the costs and whether or not to use contractors hired by ComEd or to hire our own. Once determined, we will present the cost to the Village Board for approval and will notify the residents who live along the transmission lines.

Burr Ridge Restaurant Website Goes Mobile

I was notified today by Boost Creative Marketing, our Marketing Consulting firm, that the new mobile version of www.BurrRidgeRestaurants.com is up and running. Simply use your smartphone and visit the Burr Ridge Restaurants website where you'll automatically be directed to the mobile version complete with maps, click-to-call buttons and direct links to their individual websites. This should be a great addition for restaurant goers on the move, now having each of the Burr Ridge Restaurant's information in the palm of their hands.

Tax Revenue Breakdown

A chart showing the breakdown of Sales Tax, Hotel/Motel Tax and Place-of-Eating Tax revenues for each fiscal year from 2009-10 through November 2012 is available for review at the Village Hall.

Financial Information Reports – January 2013

The summary of the Financial Information Reports for the month of January 2013, prepared by Finance Director Jerry Sapp and Assistant Finance Director Lynette Zurawski, is available for review at the Village Hall.

IML Statehouse Briefing

The Illinois Municipal League's Statehouse Briefing dated February 22 is available for review at the Village Hall.

AT&T U-verse Update

Available for review at the Village Hall is an email from James Maurer, Regional Vice President of External Affairs for AT&T Illinois, announcing possible programming changes to the AT&T U-verse system that may go into effect in March and April, 2013, if reasonable agreements with the programmers cannot be met.